Highland Academy

Academic Policy Committee Meeting Minutes

February 7, 2019

1. Determination of Quorum and Call to Order – *called to order at 6:00. Members present include Alex Tatum, Kevin Masterson, Laura Hilger, Lily Spiroski, Amy Robinson, Nicole Crosby, Carter Canarr, John Trampush, Michael Shapiro, Brenda Bidwell, and Kelly Daugherty*
2. Motion to approve the agenda
	1. *Motion to approve by Kevin Masterson, second by Laura Hilger, passed unanimously.*
3. Approval of Minutes
	1. December minutes – *motion to approve by Laura Hilger, second by Kevin Masterson, passed unanimously.*
4. Public comment
	1. Dr. Shapiro shared that the Real World Design Challenge team earned their 8th consecutive state title.
5. Principal Report
	1. Jurassic Parliament Training
	2. STREAM Academy Building Proposal
		1. Dr. Shapiro will be meeting with Superintendent Bishop and other charter school principals to discuss additional capital funding opportunities for charter schools.
	3. Budget update
		1. Key Card/Buzz-in System
			1. Anchorage School District will pay for the key card and buzz-in system, to be installed in the coming months.
		2. OASYS and Federal Impact Aid
			1. The district received additional federal aid and Highland will not be required to pay back the district any money for the shortage at the OAYSIS count.
			2. Highland received $8,000.00 from the district as a result of the federal aid.
			3. Enrollment projected at 160 for the 2019-2020 school year.
		3. Sub-lease with ASD
			1. The Anchorage School District provided Highland with sublease agreement. Sublease will be reviewed by Amy Robinson and Kevin Masterson prior to Alex Tatum signing the lease.
	4. Academic overview
		1. Graduation rate work and state grant
			1. Highland applied and received a state grant to make improvements towards graduation rate. Dr. Shapiro continues to try to get support from ASD to ensure Highland takes the steps necessary to utilize funding.
6. Meeting the mission of the Charter
	1. By-Laws review and recommendations
		1. None at this time
	2. Board Development
		1. AdvanceED Accreditation Update
			1. The accreditation team will be at Highland from April 1-3.
			2. Highland staff and administrative have completed the survey required by AdvanceED.
			3. The leadership team will be reviewing data in the following weeks in preparation for accreditation.
	3. Marketing/Recruitment
		1. Marketing/Recruitment Effort
			1. Marketing plan
				1. Phoenix Rising School Visits

Students went to nine schools around the district to present about Highland. Highland students offered a writing contest for all elementary students. Winners have been chosen and will receive awards.

* + - * 1. Visit Our Schools Month

“Open House” February 26th – APC members are encouraged to attend

Additional Public Comment

* 1. Amy Robinson – Questions concerning the earthquake and damages – Highland was not responsible for any costs related to earthquake damage.
	2. Lily Spiroski – In her position on the Anchorage Assembly is working on getting RWDC recognized.
	3. Brenda Bidwell – Ten more Chromebooks have been purchased by the PTSO. PTSO would like to present a “Spark” award to a senior that has gone above and beyond to help the PTSO.
1. *Motion to adjourn at 7:00 by Brenda Bidwell, second by Kevin Masterson, passed unanimously.*